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| **Sejahtera Residency Program @ Sejahtera Centre for RCEs in Asia Pacific, Tongyeong** |

Sejahtera Residency Program aims to create an opportunity for experts, researchers and artists who are working for global sustainable development to enjoy a time and space away from their usual environment and obligations at Sejahtera Centre for RCEs in Asia-Pacific in Tongyeong, Republic of Korea. Selected recipients of the program will gain a chance to; experience meaningful exchange of ideas with members of RCE Tongyeong, international guests and vibrant local community; access ESD archive at Sejahtera Centre; and organize projects of their interest during the refreshing stay at the beautiful Sejahtera Forest. Sejahtera Residency Program welcomes colleagues from all walks of life who have expertise, ideas and heart to contribute to finding the path to sustainable future!

Regional Centre of Expertise on Education for Sustainable Development(RCE) : A program of United Nations University Institute of Advanced Sustainability(UNU-IAS) for UN Decade on Education for Sustainable Development(2005-2014). Tongyeong City was designated as an RCE in 2005 and over 130 RCEs are acknowledged globally.

For more info on RCEs : <http://ias.unu.edu>, [www.rce-network.org](http://www.rce-network.org)

On RCE Tongyeong & Sejahtera Centre : [www.rce.or.kr](http://www.rce.or.kr), http://ecopark.rce.or.kr

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| I | Overview |

* Program title : Sejahtera Residency Program
* Organizer : Regional Centre
* Eligible applicant: Members of global RCEs network, activists and researchers related to sustainable development, artists in multidisciplinary fields, and all manner of creative and passionate individuals contributing in the field of sustainable development.
* Duration of stay in Tongyeong: 15 days ~ 3months
* Application accepted : at any time from September 2015~

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| II | Goal |

Sejahtera Centre for RCEs in Asia-Pacific provides a time and space of reflection, refresh, presentation and/or production for those who are working towards a sustainable future. The opportunity allows an individual to explore his/her practice within the local community, meet new people to create new ideas, use new materials or approach, experience life in a sustainable way.

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| III | Content |

Individuals interested should send a proposal to the secretariat to state;

1. His/Her expertise
2. The objective for staying at Sejahtera Centre in Tongyeong
3. Preferred time and duration of the residency period
4. Work frame of the residency period
5. Who he/she wants to meet up
6. What kind of program in the Sejahtera Centre he/she would like to participate
7. A workshop, lecture, sharing, performance or exhibition he/she would like to do in the Forest, and how it can contribute to promoting ESD
8. Expected Outcome (including a short youtube clip on the time in Tongyeong)

RCE Tongyeong secretariat is to arrange for

1. Free accommodation
2. Opportunities to Network with new people
3. Cultural experiences conducted by local groups

Selecting criteria

1. The expertise of the applicant
2. The objective of Sejahtera Forest & Centre in promoting education for sustainable development

3. Feasibility of the proposed plan of the applicant

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| IV | Funding |

* Successful applicant should cover;

- Airfare and personal daily expenses during stay

* RCE Tongyeong will provide ;

- Free accommodation at Sejahtera Centre, Tongyeong, Republic of Korea

- Cost of raw materials needed to carry out creative projects at Sejahtera Forest

(\*The details of the project is subject to preliminary review either upon application or during the stay)

- Workshop or seminar facilitator lecture fee provided if given

- Access to facilities at Sejahtera Centre including Education for Sustainable Development related publication collection of “ESD Archive” at “Noisy Library.”

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| V | How to apply |

* Application is open all year.
* Date and period of the stay at Sejahtera Forest is subject to review process, according to the time schedule of the organizers.
* General time schedule of residency program

(\*This time flow is only for general information and is subject to change according to individual situation.)

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| **step** | **Date** | **Content** | **Remark** |
| 1 | at any time | Receive application | Form 1~3 |
| 2 | +within 5 working days | Review application |  |
| 3 | +within 2 working days | - Feedback to applicant with  result of the review process |  |
| 4 | +within 5 working days | - Skype meeting/email exchange with applicant on details | For successful applicant only |
| 5 | +within 5  working days | - Send confirmation letter of approval.  - Initiate logistical preparation, including visa | Tourist visa applicable in general |
| 6 | -2 days before arrival | Prep. accommodation, information, local travels etc. |  |
| 7 |  | Arrival |  |
| 8 | +1 day | Orientation on staff, region, facility, program, contacts |  |
| 9 |  | Resident is responsible for project implementation. |  |
| 10 | - 10 days before departure | Debriefing on the outcome of the residency & feedback | Members of RCE committees invited |
| 11 | - 3days before departure | - Finalize all activities,  - Submit evaluation questionnaire & a short youtube clip of time in Tongyeong  - Farewell dinner |  |
| 12 | Departure | Departure |  |

* Application documents below attached should be filled and sent to [rceorg@gmail.com](mailto:rceorg@gmail.com).

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| **Application documents to be submitted for Sejahtera Residency Program** |

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| **No.** | **Documents** | **Guidelines** |
| **1** | Form 1 | Cover of Application |
| **2** | Form 2 | Introduction of Applicant |
| **3** | Form 3 | Residency Proposal |

※ Go to http://www.rce.or.kr/english/ to download application form.

【Form 1】

* For further inquiries please contact ;

RCE Tongyeong Secretariat

Postal address : RCE Tongyeong, Sejahtera Centre, 116 Yongnam-Haean ro, Tongyeong, Gyeongnam, Republic of Korea (650-838)

Email : [rceorg@gmail.com](mailto:rceorg@gmail.com)

Office : +82-55-650-7400

Website : [www.rce.or.kr](http://www.rce.or.kr) / <http://ecopark.rce.or.kr>

Facebook : www.facebook.com/tyrce

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| **Application for Sejahtera Residency Program** |

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| Name of Program | **Sejahtera Residency Program** | | | | | |
| Applicant | Title | Mr/Ms/Dr/ | Family Name |  | Given Name |  |
| Date of Birth  (YYMMDD) |  | | Email |  | |
| Organization |  | | Phone |  | |
| Proposed  Period of Residency | YYYY. MM. DD ~ YYYY.MM.DD | | | | | |
| Proposed Purpose of Participation  (in 300 words) |  | | | | | |
| Reference  Person | *(Name, organization, contact information of a reference person who can recommend you to the program)* | | | | | |
| I am hereby aware that this proposal is submitted for consideration for inclusion in the Sejahtera Residency Program. I will faithfully observe and conduct residency in accordance with the applicable laws, rules, regulations and contracts. To the best of my information, I hereby attest that this information is true and accurate, and understand that any falsification, omission, or concealment of material fact may subject me to administrative liability.  Date    **Applicant signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  To the Board of Directors of Tongyeong Education Foundation for Sustainable Development | | | | | | |

【Form 2】

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| **Introduction of Applicant** |

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| *※ Instructions* (delete instructions after completion)  *- Subtitle: 13 points, Main contents: 11 points. Line spacing can be adjusted according to preference*  *- Including a brief personal background in relation to personal interest in sustainable development, area of expertise, reason for applying for residency(wihtin 2 page)* |

【Form 3】

**Residency Proposal**

**1. Project Proposal**

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| *※ Instructions* (delete instructions after completion)  *- Subtitle: 13 points, Main contents: 11 points. Line spacing can be adjusted according to preference (within 3 pages)*  *- Write in detail your proposal at residency program, including below information;*   1. The objective for staying at Sejahtera Centre in Tongyeong 2. Work frame of the residency period 3. Who he/she wants to meet 4. What kind of program in the Sejahtera Centre he/she would like to participate 5. A workshop, lecture, sharing, performance or exhibition he/she would like to do in the Forest, and how it can contribute to promoting ESD 6. Expected Outcome |

**2. Recent Works/ Activities/ Research**

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| *※ Instructions* (delete instructions after completion)  *- Describe within five recent works, activities, achievements relevant to your proposed residency plans in the order of importance.* |

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| No. | Classification | Title | Brief Description | Role | Reference |
| 1 |  |  |  |  |  |
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**<Attachment> Please attach supporting documents/ references/ links to reference website.**

**3. Expected Outcomes**

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| *※ Instructions* (delete instructions after completion)  Explain according to type of outcome briefly. |

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| **Type** | **Summary** |
| Research |  |
| Performance |  |
| Workshop/Lecture |  |
| Art work |  |
| Others |  |